

What do you need to do?

Legionella Control Regulations 2018

The management of cooling tower systems in NSW has transitioned from self-regulated to a regime involving: registrations, risk management plans, audits and penalties. The new regulations are now a **legal requirement** in NSW.

Over the next 2-3 weeks, **HydroChem** will be implementing new business processes to help you comply.

<i>New Requirement</i>	<i>What do you need to do?</i>
Registration	You will need to contact your Local Council for information on how to register. Each Local Government body is currently developing processes for registration of cooling towers under the new Regulations.
New Monthly "Form 3"	We will be able to provide the new Form 3s to you on a monthly basis. We will be in touch in the next few weeks to detail how these will be developed.
Additional "Form 3" Testing	We will undertake this testing for you and document the results on the Form 3 approved form.
Risk Management Plans	<p>If you are the responsible person for a Cooling Tower System, we will contact you via email in the next week to provide details regarding the conduct of an RMP for you.</p> <p>Your RMP must be developed by a "competent person". HydroChem has an experienced team of "competent persons" that will assist with the development of your RMP.</p>
Remedial Actions	The process for remedial actions has changed. If your system registers a high microbiological count, we will advise you of the count and the new process that must be followed.
Unique ID Number Signs	We will develop a process for registering the unique ID on our system. We can also provide signage in compliance with the regulated size and materials.
Audits	Audits are not required until 12 months after the RMP is developed. We will contact you closer to this date and advise the process.
Documentation to an EHO within 4 hours	HydroChem provides this via Clarity. If you do not have a login then please contact your Account Manager.

Your Documents in the Cloud



The new Regulations significantly increase the burden on the occupier of the premises on which a cooling tower system is located to develop new types of documentation and maintain that documentation **for 5 years**.

Clarity holds all of your water treatment documentation in the cloud. It also allows you to upload related documentation such as registration certificates and audit certificates.

Edited extract from NSW Health Guidelines: Legionella Control in Cooling Water Systems

8.1 Required documents and information

The Public Health Regulation 2012 (the Regulation) requires certain documents and information relating to cooling water systems to be readily available for inspection by an authorised officer. The required documents and information must be made available for inspection **within 4 hours**:

- The current Risk Management Plan (RMP) and certificate of RMP completion
- Audit reports and certificates of audit completion for the **past 5 years**
- Monthly reports of monthly inspection, servicing, chemical analysis, and microbial testing for the **past 5 years**
- The operating and maintenance manuals for the system
- **5 years' history** of records of service of the system detailing:
 - Date, item of plant, equipment or system and service performed
 - Results of periodic testing carried out
 - Details of defects found and rectification procedure undertaken

